



**The Primary Local Board of The Hessle Academy**

Minutes of the Primary Local Governing Board  
Penshurst Primary School.

Thursday 26 January 2023 at 5pm

**PRESENT:**

Mr B Munro (Chair, BM), Mr D Grainger (DG), Mrs A Jessop (AJ), Mr K Key (KK), Mrs E Lucid (EL), Mr M Peck (MP), Mrs R Potter (RP), Mrs M Preston (Head of School, MPr), Mrs C Thorley (CT)

**ALSO IN ATTENDANCE:**

Mr V Groak (Headteacher, The Hessle Academy, VG), Mrs H Kugi (Early Years Practitioner, HK), Mrs A Paoli (Assistant Headteacher, AP), Mrs G Stafford (Clerk, GS); Mr D Waterson (Director of Improvement and Standards EYFS and Primary, DW)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

**37 WELCOME**

The Chair opened the meeting by welcoming everybody to the third meeting of the academic year.

**38 DECLARATION OF INTERESTS**

No declarations were raised specific to this meeting.

**39 APOLOGIES**

Mrs A Fordham

**Resolved:** Consent was given for the absence of the above governor. AF had supplied questions in advance of the meeting.


**40 MINUTES OF THE LAST MEETING (8 December 2022)**

**Resolved:** The minutes of the meeting held on 8 December 2022 were confirmed as a true and correct record and signed by the Chair, BM.

**41 MATTERS ARISING**

**41.1 ACTION: Presentation on a Walkthru to take place at the next meeting.** MPr discussed Walkthrus and handed out Walkthru booklets. Walkthrus are instructional coaching booklets that contain 5 step guides to effective teaching. Teachers can dip in to strategies that they would like to develop.

**41.2 ACTION: A Paoli to contact the LA Safeguarding team to establish if children are open to social work services and /or Early Help - complete**

Signed by the Chair:   
Date: 30/03/2023

- 41.3 **ACTION: V Groak to contact the Vulnerability Hub at Humberside Police about late Operation Encompass notifications - complete**
- 41.4 **ACTION: A Paoli to list all DSL training in future safeguarding reports - complete**
- 41.5 **ACTION: M Preston to check if Learning Support Plans are sent out termly – complete; plans are updated every half term**
- 41.6 **ACTION: R Potter to devise a survey to gauge the appetite of parents for a Parent Council – action carried forward**
- 41.7 **ACTION: R Potter to complete the ‘Certificate in the Role of a School Governor’ and ‘Safeguarding for School Governors’ ASAP - see minute 48**
- 41.8 **ACTION: All Governors to complete the ‘Certificate in Data Protection and GDPR for School Governors’ (2022/23) before the next meeting – see minute 48**

## 42 HEADTEACHER’S REPORT

VG updated the Board on today’s appointment of the Head of School. The panel comprised the Headteacher of The Hessele Academy, Chair of this Board and the Director of Improvement and Standards (EYFS and primary). Michelle Preston was successful in securing the position on a permanent basis. The Board congratulated MPr.

- NEU strike action will take place 1 February – school will be open for vulnerable pupils, children of emergency workers and Year 6
- Staff survey that took place at the end of the autumn term was much more positive compared to the same survey that was carried out in July 2022
- Learner Conference took place 12 January at Hull University. 18 PP pupils attended from Penshurst
- PCSO is booked to deliver online safety workshops to Year 5 and Year 6

*C: (AF) The staff survey looks really positive and says a lot about senior leadership compared to the earlier survey, congratulations to all involved.*

*C: (MPr) Well – being and anxiety is a concern for the pupils. We are also aware that we have an e safety issue, but the PCSO has cancelled a talk that we had planned. However, we deliver assemblies and safety workshops.*

*Q: (BM) Why use a PCSO?*

*MPr: It is good for the children to know that the threat is real and having someone deliver this message in uniform is powerful.*

*Q: (CT) Did the Breck Foundation (set up to educate on the dangers children face online) come into school?*

*AP: We are still chasing this up – we went to the PCSO first.*

*BM: It is alarming that children are at risk of radicalisation – we need to look at what gives most impact. Don’t rely on the PCSO.*

*C: (MP) I work for KCom, and they would be happy to come in and talk about safety online. I will pass on contact details.*

*CT: I will also talk to the Trust Director of Information and Digital Transformation as I believe we have membership of IT safety and there may be someone that would come in to talk of dangers online.*

*C: (DG) I note that staff have completed Prevent and exploitation training, but no one has done ER training through the Safeguarding Children Partnership.*

*Q: (DW) It is good to see the number of visits and trips. What are you doing with Croxby and Keyingham primaries about the enrichment offer?*

MPr: As 3 HTs, we are mapping out opportunities to collaborate, such as shared sporting fixtures, residentials and attending a pantomime together in one of the secondary schools.

DW: It is important that each child has the same opportunities in each school.

**ACTION: AP to explore ER Safeguarding Children Partnership training**

**43 PERFORMANCE DATA REPORT**

**43a Data Report**

**Year 6**

- Taught in 2 classes, Year 6 2021/22 was taught in 3 classes
- The 2 Assistant Heads support in class two afternoons per week
- Attainment is close to where the Year 6 pupils were last year, and this is before the Yipiyap and SLT intervention. Results from December mocks are shown below, along with the predicted outcomes when the exams are sat in May

Y6 SATs	Reading National	Reading Higher	Writing National	Writing Higher	Maths Standard	Maths Higher	Grammar Standard	Grammar Higher
December mock (%)	52	6	n/a	n/a	27	1	49	6
Prediction (%)	71	14	65	10	67	16	68	14
Target (%)	70	13	65	7	67	12	67	12
National average	75	28	69	13	71	23	72	28

**Year 4 multiplication**

- Times tables practice is carried out daily
- Target pupils carry out additional practice every afternoon
- Whole school times tables practice takes place every Wednesday
- An additional 40 iPads have been ordered. School stock will then be 70 iPads and 96 laptops

Y4 Multiplication	Pass (20+)		Full marks (25/25)	
	All	PP	All	PP
December mock (%)	27	12	9	12
Prediction (%)	81	83	37	62
Target (%)	n/a	n/a	n/a	n/a
National average (%)	61	n/a	27	18

**Year 1 Phonics**

- 27 focus pupils have additional intervention 4 afternoons each week. Pass rate has increased from 22% in December to 50% in January
- Speech and language interventions take place weekly
- Target is for 80% of the year group to achieve a pass

Y1 Phonics	All	PP
December mock (%)	22	8
Prediction (%)	82	77
Target (%)	n/a	n/a
National average (%)	75	62

Signed by the Chair 

Date: 30/03/23

**EYFS**

% children working at expected level of development	Autumn 22	National 2022
Communication and Language	47%	80%
Personal, Social and Emotional Development Emotional Development	41%	83%
Physical Development	48%	85%
Literacy	37%	68%
Maths	41%	76%
Understanding the World	57%	80%
Expressive, Art and Design	55%	85%

Q: (KK) How do Croxby achieve 67% pass rate in December for Y4 multiplication, compared to 24% at Keyingham and 27% here?

DW: Croxby report progress in multiplication in Year 2 and Year 3 and introduce TT Rockstars earlier.

Q: (BM) Are you comfortable with the predictions in Year 4 as it seems a hike to forecast from 27% achieving a pass now to 81%?

MPr: Yes, it is achievable.

Q: (CT) Do you do more mocks before May?

MPr: Yes, each half term, so more data will be available at the next meeting in March.

Q: (AF) What does daily times table practice look like? There was lots of discussion in the last meeting about having sufficient laptops for the children to learn using TT Rockstars. Should we not be focused on getting the children to know their tables in general? Some children will learn better by writing, some by chanting etc

MPr: There are a range of strategies used, including the ones above, and follow-me cards etc.

Q: (DW) Of the Year 5 that did not pass Year 4 multiplication last year, how many have now caught up?

MPr: The last multiplication checks in Year 5 took place this month. 34 of 70 children achieved a pass. Those that didn't pass will sit another test in February

C: (CT) It is unusual that the disadvantaged are outperforming the non-disadvantaged in EYFS.

HK: Yes, it is true – the DA are high attainers in EYFS.

**43b Attendance**

- Croxby 94.4%, Keyingham 94.3% and Peshurst 93.2%
- Peshurst PP attendance is 92.3%, non – PP 93.5%
- Year 2 has the highest attendance at 95.4%
- SEND attendance is 91.4%
- Persistent absence (<90%) is 20%
- DSL and Attendance Manager track absence data and are targeting families with less than 80% attendance. Support plans are put in place.
- Daily attendance checks are carried out and follow up telephone calls made
- 2 children are currently unable to attend school due to mental health issues

Q: (CT) How many target families are you working with that has attendance below 80%?

AP: There are 29 pupils below 80%.

DW: 20% are PA for last term. This has dropped this term to 15%. If a child has an illness or a term time holiday in the first term they become PA and it takes a long time to come out of PA.

Signed by the Chair 

Date: 30/03/23

Q: (RP) Do you adjust your approach if a child has a chronic illness compared to a holiday?

AP: Yes, we look at their history and trends.

Q: (AF) I notice 2 children are unable to attend at the moment due to their mental health. If home schooled, will these be off roll?

AP: No, these children will still be on our roll as it is a temporary arrangement.

Q: (AF) Attendance is lower when compared with the other primaries and last year we were well above. Why do you think there has been this change?

VG: I think the absence of an Attendance Manager has contributed to absence as there was not the resource in place to contact families, arrange meetings and support plans etc.

#### 43c Behaviour

- 2 suspensions (both SEN), one in Reception, one in Year 5
- 10 classroom removals
- 3 bullying incidents (1 cyber, 1 physical and 1 verbal) – all one-off incidents under the threshold
- 42 child on child behaviours (these include physical and verbal altercations). Most occur on the playground.

Q: (DG) As SEND Link, I note that the other two primaries haven't had any suspensions this year. Penshurst has had 2, both are SEND and of the 10 removals, 9 are SEND. Are you alarmed that you have 2 suspensions with additional needs including one in Reception? Do you feel SEND pupils are reprimanded disproportionately and are teachers adequately equipped to cope with SEND?

AP: One has an EHCP and is violent and should be in specialist provision. We have had lots of transition meetings with parents. The other child that has been suspended has several complications. We identified the needs of the Reception child early and got a speech and language therapist, completed risk assessments and have a behaviour action plan in place. He is now based in the Nurture Room where there are 9 pupils to 3 members of staff.

Q: (DW) Could the child have gone into the Nurture Room without being suspended?

AP: The child and mum needed the shock of the seriousness of the behaviour.

Q: (AF) How long are children supported in nurture as I understood it was intended to be for blocks of half a term or so?

MPr: There is no set time. We look at the needs of the individual child. Some reintegrate sooner than others – some for one or two lessons at a time. Generally, the age of the pupils in there does not go beyond Year 2, although we do have a pupil who is in Year 6 with high needs.

Q: (DG) Do you believe the rate of suspensions will reduce now support is in place?

AP: Yes, and classroom removals are reducing too.

Q: (DG) What does 'etc' mean in the descriptor child on child (physical, verbal, inappropriate sexual behaviours etc)? It seems vague and alarming.

AP: Swearing, punching, inappropriate sexual behaviour such as a smack on the bum.

DG: It would be really useful to break down the categories for the next report.

CT: And also to have term on term comparison behaviour

**ACTION: AP to categorise the various child on child behaviours and to provide comparison data with the previous term**

#### 44 ACADEMY DEVELOPMENT PLAN

The four strategic priorities that can be seen in the SEF and Development Plan are:

- Ensure consistency of teaching & learning across all phases and for all groups
- Ensure ambitious and appropriate curriculum for all pupils
- Ensure a positive, safe learning culture in which all individuals treat each other
- Secure high levels of stakeholder engagement with academy vision and values

The Board asked for an update on the impact indicators that had been marked red.

Q: (DG) Have all the staff completed their safeguarding training?

AP: One member of SLT has still to complete the Level 3 safeguarding due to illness but all statutory safeguarding training is complete.

Q: (DW) How did you set the target of Level 3/4 fixits for the autumn term of less than 50? For the actual number to be at 101 is behaviour much worse than thought or was the target too low?

AP: I think this is due to staff being rigorous and there being more recording.

Q: (BM) The data is missing for the % of parents who would recommend this school to another parent. Does PPS have a well – being lead?

MPr: Yes, this is red as the High School does not.

Q:(AF) Do you believe the success criteria for the attainment is realistic as they seem very ambitious. Are you optimistic of success in meeting these criteria? (Year 6 at expected for combined 30% autumn term, 45% spring term and 62% summer term)?

MPr: Since the last set of published mocks there have been good improvements in the progress of pupils. Our Yipiyap now focuses on our 'target pupils' so there is further support in place.

#### 45 SAFEGUARDING REPORT

- Increase in Operation Encompass notifications (10 families, 17 children)
- 1 child under Child Protection
- 2 Children in Need
- 6 Early Help cases
- 1 Child Looked After
- 62 pupils on the safeguarding monitoring list
- 90 children are a cause for concern. These can be concerns regarding emotional well-being, attendance, home life a nice safe day for example
- 5 referrals for early help and five referrals to the Safeguarding and Partnership hub
- All staff have completed the statutory safeguarding training
- Lots of support given to vulnerable pupils such as providing shoes and coats

Q: (AF) Did anything come following the discussion at the last meeting regarding contacting police about the lateness of Operation Encompass alerts?

VG: Ashley Chapman contacted the police and has raised our concerns and the situation will be monitored.

C: (DG) I am encouraged that Humberside Police have been challenged about late notifications. However, I do think that three days is still too long, so we need to keep an eye on this

Q: (CT) For the next meeting please could you provide an update of where we are with the actions raised during The Safeguarding Alliance external audit.

Q: (DG) The report states that of the 5 safeguarding and partnership hub referrals 3 families are accessing support. However, it doesn't state how many of the 5 early help referrals are accessing support. This reads as though of the 10 families that were referred only 3 received help. I therefore question if the thresholds of the school and the local authority are different and do we need to challenge the threshold of the local authority?

AP: Sometimes parents pull out and won't engage; this is the biggest barrier with the service. I will check if any of the early help referrals received support and report back.

Q: (DG) In Year 3 there are 16 SEND pupils, the highest in the school. How are staff in Year 3 supported to deal with these additional needs?

AP: Julie Wall the Assistant SENDCo ensures that the scaffolds are in place to support the staff. Jo Anderson (through school SENDCo) supports Julie. We have a behaviour specialist too in that year group. Myself and the Safeguarding Officer (who also looks after the emotional wellbeing of the pupils) conduct check ins and the Year 3 classrooms are based near the behaviour room should we need to deescalate any situation.

**ACTION: Update on actions raised from The Safeguarding Alliance external audit to be provided**

**ACTION: AP to confirm if any referrals to Early Help resulted in support given**

**46 PUPIL PREMIUM REPORT**

- The percentage of Year 1 PP children on track has dropped from 69% to 50%
- Further mock tests in Y1 phonics show that the percentage of PP pupils passing has increased from 8% in December to 43% in January
- Y4 multiplication mocks show that the percentage achieving a pass has dropped from December to January (3% drop: 2 pupils)
- A Higher-Level TA takes seven Year 6 PP pupils for break out group work in Reading, Writing and maths every morning. These pupils are making good progress

December Y6 mock results can be seen below:

PP	Reading National	Reading Higher	Writing National	Writing Higher	Maths Standard	Maths Higher	Grammar Standard	Grammar Higher
December mock (%)	30	4	n/a	n/a	22	0	43	4
Prediction (%)	61	13	58	9	62	13	61	9
Target (%)	61	9	57	9	61	9	66	9
National average	62	17	55	6	56	12	59	17

- The percentage of pupils that attend after school clubs that are PP was provided by year group. On average 32% of after school club attendees were in receipt of pupil premium
- To support mental health and well-being Lego therapy, Relax kids, Advotalk, access to the well-being dog and MIND are provided

Q: (AF) It is really interesting to see the breakdown of PP attendees at clubs. In practise how do staff target the disadvantaged children and encourage them to come? Do we seek feedback from those families that don't attend to ask why?

MPr: We haven't done this. We look at ways in which we can extend their offer of clubs and experiences but within the school day, such as lunchtime sports clubs.

Q: (AF) Four pupil premium pupils have accessed the well-being dog. How many pupils overall have seen him?

MPr: Seven

**47 GOVERNOR LINK VISITS**

There have not been any Governor visits this half term. All Links to complete the spring visit before 31 March.

**ACTION: All links to complete a visit to school and complete the visit report before 31 March**

**48 GOVERNOR TRAINING AND SUPPORT**

All governors have completed the Certificate in Safeguarding for School Governors (2022/23) training module.

Signed by the Chair: 

Date: 30/03/23

**ACTION: D Grainger and R Potter to complete the 'Certificate in the Role of a School Governor' and the 'Certificate in Data Protection and GDPR for School Governors' (2022/23) before the next meeting**

Governors were encouraged to look at the modules offered on the National College and complete any training that would help in their performance of a link role.

**49 POLICIES FOR REVIEW**

The Curriculum, EYFS, Maths, RSE and Uniform policies are all due for review.

The policy owners are currently reviewing the policies and marking any changes since last approval. The policies will then be sent to governors for remote approval. The RSE Policy has to be consulted upon, so will be published on the school website under 'Consultation: Draft policy' and a link to that policy will be sent out to all parents.

**ACTION: Clerk to send out policies for governor approval via email**

**50 ANY OTHER BUSINESS**

None

**51 DATE OF NEXT MEETING**

Pre – meet: Wednesday 29 March 2023, 7pm (online)  
LGB meeting: Thursday 30 March 2023, 5pm

**52 AGREED ACTION POINTS**

- 52.1 **ACTION: R Potter to devise a survey to gauge the appetite of parents for a Parent Council (minute 41.6)**
- 52.2 **ACTION: AP to explore ER Safeguarding Children Partnership training (minute 42)**
- 52.3 **ACTION: AP to categorise the various child on child behaviours and to provide comparison data with the previous term (minute 43c)**
- 52.4 **ACTION: Update on actions raised from The Safeguarding Alliance external audit to be provided (minute 45)**
- 52.5 **ACTION: AP to confirm if any referrals to Early Help resulted in support given (minute 45)**
- 52.6 **ACTION: All links to complete a visit to school and complete the visit report before 31 March (minute 47)**
- 52.7 **ACTION: D Grainger and R Potter to complete the 'Certificate in the Role of a School Governor' and the 'Certificate in Data Protection and GDPR for School Governors' (2022/23) before the next meeting (minute 48)**
- 52.8 **ACTION: Clerk to send out policies for governor approval via email (minute 49)**

Part A closed at 6.42pm.

Signed by the Chair.....

Date: 30/03/23